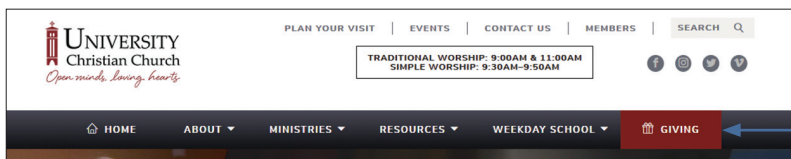


How to Set Up Recurring Payments

All of our online giving opportunities can be found at www.universitychristian.org by clicking the “Giving” button.



STEP 1

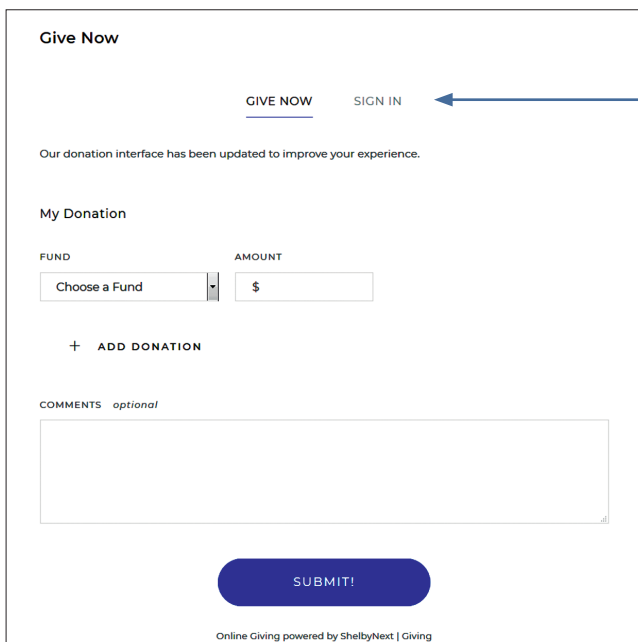
- Visit www.universitychristian.org
- Click “GIVING”

STEP 2

- Click the “MAKE A GIFT OR SCHEDULE A RECURRING GIFT HERE” button

You will see your generosity put to work as we live into what God is calling us to do in each of our ministries.

MAKE A GIFT OR SCHEDULE A RECURRING GIFT HERE



Give Now

[GIVE NOW](#) [SIGN IN](#)

Our donation interface has been updated to improve your experience.

My Donation

FUND AMOUNT

Choose a Fund \$

+ ADD DONATION

COMMENTS optional

SUBMIT!

Online Giving powered by ShelbyNext | Giving

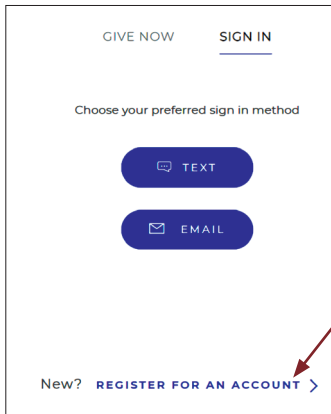
STEP 3

- Select “SIGN IN” at the top.
- In order to schedule recurring giving, you must sign in or create an account*

**By creating a login, you can access your online payments and update your payment information anytime. Additionally, whether you give online, text or use the app, your gifts are all stored under the same login.*

***Please store your password in a safe location as the Business Office does not have access to that information.*

****Please contact the Business Office for assistance. We are happy to set up a recurring gift for you.*



GIVE NOW SIGN IN

Choose your preferred sign in method

TEXT

EMAIL

New? REGISTER FOR AN ACCOUNT >

STEP 4

- Select “TEXT” or “EMAIL” if you already have an account and fill in the field prompts
- Select “REGISTER FOR AN ACCOUNT” if you do not already have one and fill in the field prompts

STEP 5

- Select the “FUND” from the drop down menu by clicking on the arrow
- Enter the “AMOUNT” to donate

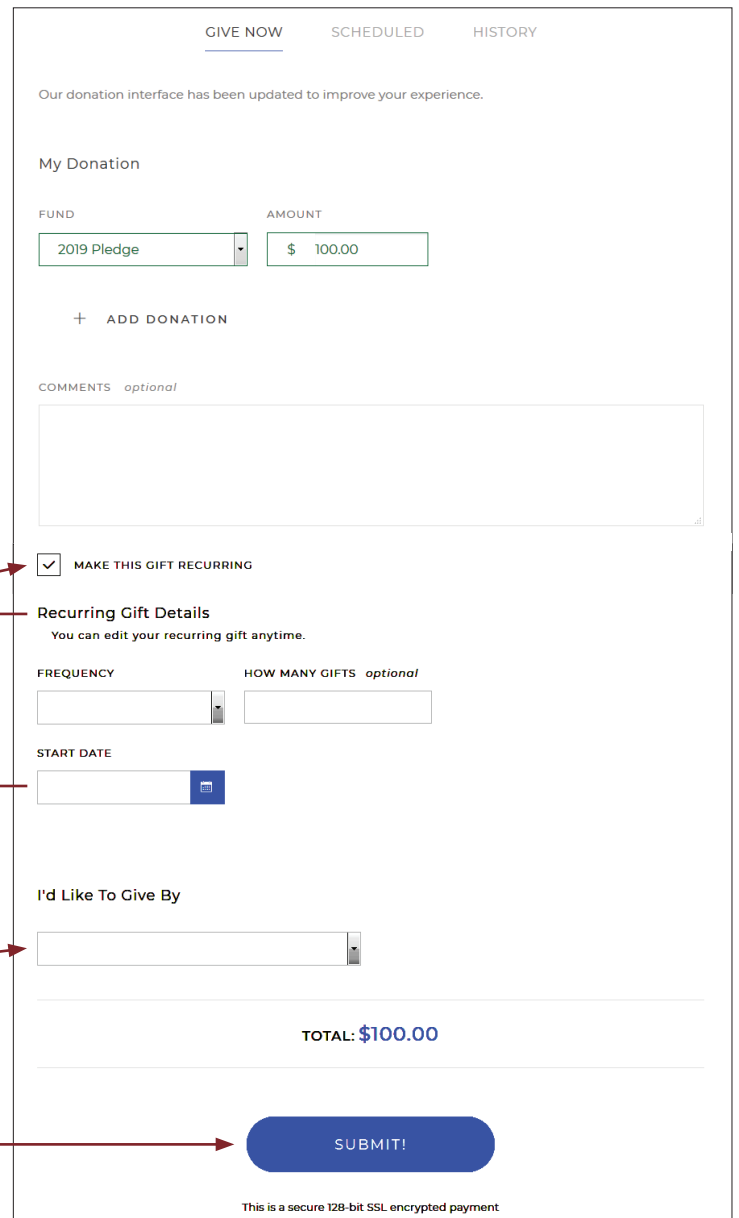
NOTE: For scheduled giving, the amount should reflect the amount for each gift, not the annual total.

STEP 6

- Select the checkbox “MAKE THIS GIFT RECURRING”
- Fill out the new form fields:
 - “FREQUENCY”
 - “HOW MANY GIFTS *optional*”
 - “START DATE”

FINAL STEP

- Select your payment form or add one:
 - Credit card
 - Bank Account
- Select the “SUBMIT!” button



GIVE NOW SCHEDULED HISTORY

Our donation interface has been updated to improve your experience.

My Donation

FUND AMOUNT

2019 Pledge \$ 100.00

+ ADD DONATION

COMMENTS *optional*

MAKE THIS GIFT RECURRING

Recurring Gift Details
You can edit your recurring gift anytime.

FREQUENCY HOW MANY GIFTS *optional*

START DATE

I'd Like To Give By

TOTAL: \$100.00

SUBMIT!

This is a secure 128-bit SSL encrypted payment

Questions? Contact the Business Office—we can help!

817-926-6631 • lindsay.geiser@uccftw.com • michelle@uccftw.com